

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

Agenda

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following agenda:
Athens County Board of County Commissioners

Meeting Agenda for Tuesday, January 20, 2026 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes January 13, 2026

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills
Fund to Fund: Health Dept \$50,815.71 from 688.2688.5880100 Transfer Out to 662.2662.422101 Transfer In

9:30 ACCS - Financial Update
9:45 DJFS Dir Jean Demosky - weekly updates
10:15 Treasurer - Monthly Acct & Fund Recap
11:00 Public Defenders Office (Patrick Clark, Casey Garand & Doug Francis)
11:15 W&S Supt Oscar Carson - weekly updates
11:30 DLZ - Pre Con Mtg (New Marshfield)

Agenda Items

Amended Certificate
2026 Force Account Resolution
Surplus - COC Legal Office
Surplus - COC/Title Office
Athens County Hazard Mitigation Plan Adoption Resolution
LEPC New Appointments
Sunday Creek-TAM Construction Application #4
Initial Outreach/Lighting Request
add- COC - Poynter's Solutions Proposal
add- Chamber Awards - Recognition Resolutions

~TRAVEL

EMA: Teresa Fouts-Imler & Melissa Blank; EMAO Spring Conference, Delaware OH; 03/19/26
Auditor: Jill Davidson; OCCO 2026 Meetings, Columbus OH; 01/28, 03/25, 05/27, & 07/22/26
WIOA: Morgan DeLay; Ohio to Work Press Release, Marietta OH; 01/21/26

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Minutes

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the minutes of January 13, 2026.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes, including Fund to Fund: Health Dept \$50,815.71 from 688.2688.5880100 Transfer Out to 662.2662.422101 Transfer In and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 01/12/2026 To: 01/13/2026, INVOICE TRACKING REPORT - From: 01/12/2026 To: 01/14/2026, INVOICE TRACKING REPORT - From: 01/12/2026 To: 01/15/2026 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

ACCS - Financial Update

Executive Dir Otis Crockron provided the following ACCS Financial Update:

Residential/placement costs have surged since 2021 (Family First Act), with some placements \$800–\$2,500/day; agency budgets ≈\$4.7–\$5.0M for residential. SOFA (multi-county) interim facility costs rose to ~\$532/day; treatment foster care launched to curb spend.

Title IV-E reimbursements aren't keeping pace: more kids not IV-E eligible (~30 currently), plus many placements/visits aren't IV-E claimable; travel now just under \$250k/yr.

Financials: 2023 showed a paper deficit largely due to a \$2.5M transfer to Capital Reserve; 2024–25 expenses up with wages/placements; 12/2025 cash ≈\$2.4M (plus \$1.7M capital reserve). 2026 budget projects ~\$1.0M year-end cash—unsustainably low vs ~\$1.1M monthly burn.

Actions taken: hiring freeze (7 positions on hold); partnerships (school district funding 1 FTE); exploring May levy (BOE deadline Feb 8).

Policy context: state "rate card" passed to stabilize provider pricing; counties statewide using freezes and levies.

Reports requested for next meeting by Commissioners:

Revenue breakdown to \$15.3M (2025): line-item sources (levy, federal IV-E/IV-B/TANF pass-throughs, state, grants, misc/interest, capital reserve transfers).

Explain revenue variance: itemize the \$1.4M increase from 2024–2025 and the projected reduction in 2026 (by source).

Expense reconciliation: itemize the \$2.2M increase from 2023–2024 (exclude the 2023 \$2.5M transfer) by major categories (residential/placement, staffing & benefits, travel, purchased services, legal/court, other).

Capital Reserve ledger: detail movements to/from the \$2.5M reserve (timing, amounts, purpose) and current balance \$1.7M with crosswalk to building debt service.

Levy options memo: scenario modeling (millage options, duration, yield, taxpayer impact), timeline to meet Feb 8 filing, and fallback plan if levy fails.

Peer county comparison (quick scan): which counties run levies and (if available) other local supports (GRF), plus any recent ballot outcomes.

See ACCS Financial Update on back of page 22.

DJFS Dir Jean Demosky - Weekly Updates

Dir Demosky provided the following DJFS Weekly Updates:

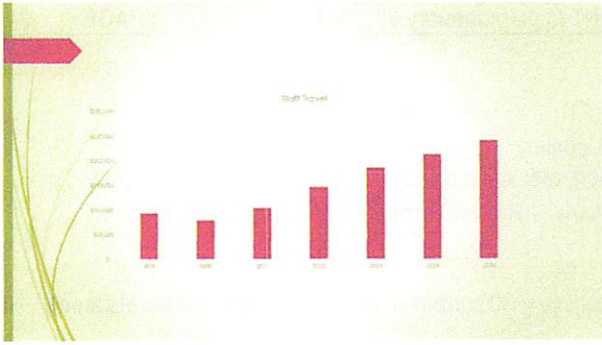
CSEA funding clarification: Public Assistance (PA) has been subsidizing CSEA to balance its budget; state allocation for the 34% match is only \$123,532, insufficient against rising overhead.

Facilities/Nelsonville: Interest from community partners (Future Plans & Grit, Integrated Services, HAPCAP, SAOP) to use space and pay fees; caution that charging rent/altering use could jeopardize tax-exempt status—Commissioner Eliason stated auditor review needed before proceeding.

510 W. Union: Public Defender touring; they typically pay ~\$100k/yr in lease—could offset county costs; OMJ co-location has constraints due to required partners.

Senior services & APS: Proposal to fund the agency's senior-focused APS role (e.g., hoarding/bedbug mitigation) via senior levy/Title XX alignment; director requests to be included in future facility meetings.

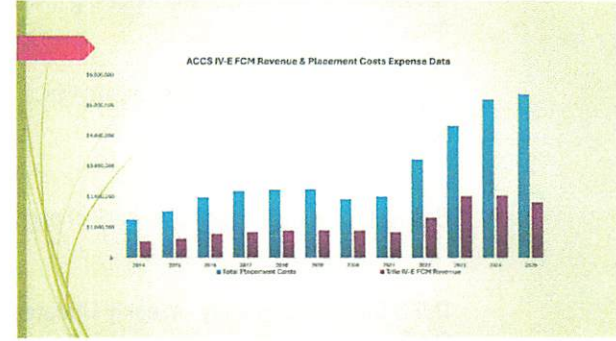
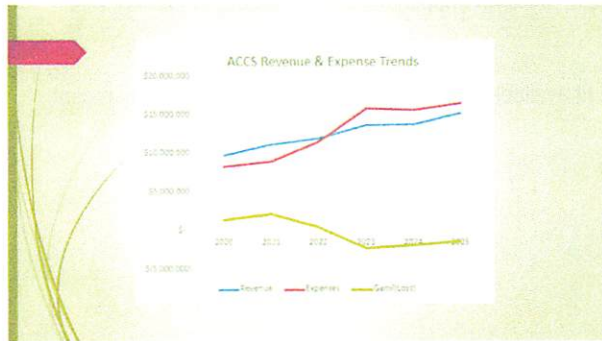
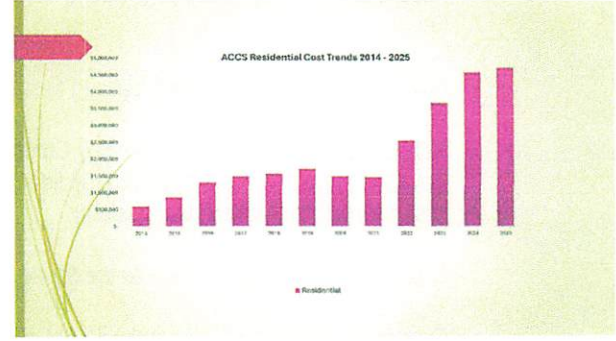
HR updates: Bumping process underway. Approved hiring Perry Warren as Social Services Supervisor 1 (Transportation) at \$31.50/hr, start Feb 2—a transfer from CSEA; no backfill, shifts cost from CSEA pool to self-sustaining transportation pool (finance-positive).



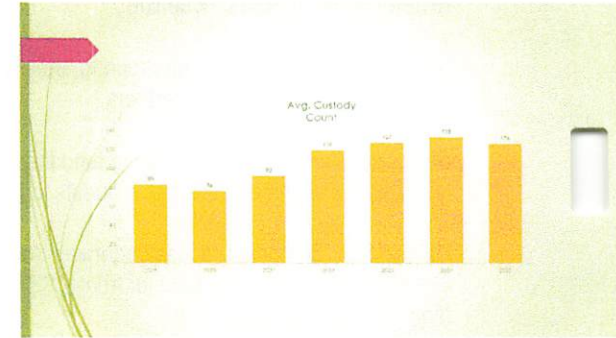
Athens County Children Services

Financial Update

Year	Revenue	Expenses	Gain/(Loss)
2020	\$9,725,588	\$8,319,209	\$1,406,379
2021	\$11,186,626	\$9,006,608	\$2,180,018
2022	\$12,027,122	\$11,517,673	\$509,449
2023	\$13,727,950	\$15,967,473	\$(2,239,523)
2024	\$13,919,237	\$15,700,099	\$(1,780,862)
2025	\$15,362,169	\$16,643,693	\$(1,281,524)



ACCS Cash Flow w/ Cap. Reserve	421 Beginning Balance	Revenue	Expenses	421 Ending Balance	Capital Reserve Account Balance	ACCS Cash Ending Balance
2025	3,718,112.94	15,362,168.67	16,643,692.52	2,436,589.09	1,728,541.36	4,165,130.45
2026	2,436,589.09	15,164,778.00	16,592,209.49	\$1,009,157.60	1,728,541.36	2,737,698.96



DJFS Hire - Social Service Supervisor 1

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the hiring of Social Service Supervisor 1 as recommended by Dir Demosky:

Parrie Warren with a pay rate of \$31.50/hr. and a start date of February 2, 2026.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Treasurer - Updates

Treasurer Sappington provided the following updates:

- * December Fund Report: Presented for signature; all funds balanced cleanly.
- * Record Year-End Close:
 - * County books balanced on Dec 31 by 4:00 PM (before close of business) — presenter noted this is the first time in their career this occurred.
 - * Treasurer's office closed at normal 3:00 PM with books finalized.
- * Tax Calculations & Inserts:
 - * Tax calculations completed; details available on the Auditor's website.
 - * Bill inserts approved by the Ohio Department of Taxation (approval received Saturday), removing a common bottleneck.
 - * First-half tax bills are on schedule and will be mailed soon.

Treasurer - Monthly Acct & Fund Recap

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to authorize Commissioner Eliason to sign the December Fund Report as presented by Treasurer Taylor Sappington.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

2026 Force Account Resolution

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to authorize Jeff Maiden, Athens County Engineer to use the existing county employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Athens County during the year 2026. See Full 2026 Force Account Resolution on back of page 23.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Surplus - COC/Legal Office

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to declare the COC/Legal Office Surplus to destroy:

- Description
- Work Stool Chairs (1)
- Metal Stand
- Keyboard Tray (1)
- Box Various Cables (1)
- Small Brown Stands (Missing Shelves)(2)

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Surplus - COC/Title Office

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to declare the COC/Title Office Surplus to destroy:

- Description
- Work Stools Chairs (4) Broken
- Covid Framed Windows (4)

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Athens County Hazard Mitigation Plan Adoption Resolution

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to table until next week.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Athens County Commissioners



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Athens, Ohio 45701
(740) 592-3219
Visit us at our website:
co.athensoh.org

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Clerk
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IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO USE THE "FORCE ACCOUNT" PURSUANT TO THE OHIO REVISED CODE - SECTION 5543.19; SETTING ALLOCATION OF REVENUE TO TOWNSHIPS FROM PERMISSIVE TAX REVENUE.

The Board of County Commissioners of Athens County, Ohio, met in regular session on the 20th of January, 2026

Commissioner Adkins, moved the adoption of the following:

WHEREAS, the Board of County Commissioners has decided that the health, welfare and safety of the people of Athens County can best and most efficiently be served by the "Force Account" in matters pertaining to maintenance, repair, construction, and reconstruction of Athens County roads, bridges, etc.; and,

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, Athens County, Ohio, does hereby authorize Jeff Maiden, Athens County Engineer to use the existing county employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Athens County during the year 2026; and,

BE IT FURTHER RESOLVED that the Athens County Commissioners reserve unto themselves the right and authority to make all purchases of material and equipment required in the maintenance, repair, construction of roads, bridges, culverts in Athens County during the year 2026, except that as the Board may from time to time by resolution designate such purchasing authority to Jeff Maiden, County Engineer; and,

WHEREAS, the Ohio Revised Code Section 153.64, 4931 and 4933, provides to the Board of County Commissioners, the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and,

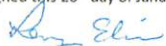
WHEREAS, the Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and,

WHEREAS, the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways.

THEREFORE, BE IT RESOLVED that the Board of Athens County Commissioners does hereby authorize the Athens County Engineer to develop and administer permits for the above described activities within County road right-of-ways and to keep said permits with the permanent road records of Athens County; and,

Commissioner Chmiel seconded the Resolution and upon the roll being called, the Vote resulted in the adoption of the Resolution as follows: Mr. Eliason, yeah, Mr. Adkins, yeah, Mr. Chmiel, yeah.

Signed this 20th day of January 2026


Lenny Eliason, President


Charlie Adkins


Chris Chmiel

The Board of Athens County Commissioners is an Affirmative Action employer and does not discriminate for reasons of race, gender, age, religion or disability.



LEPC New Appointments

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the LEPC New Appointments as follows:
Dir. Jane Forest Redfern, Athens Hocking Solid Waste District, Environmental 2025-2027
Emergency Management Kenny Cline, Memorial Health System, Hospital 2025-2027

See back of page 24 for LEPC New Appointments.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Sunday Creek - TAM Construction Application #4

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to authorize Commissioner Eliason to sign the Sunday Creek - TAM Construction Application #4.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Initial Outreach/Lighting Request

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve lighting the Courthouse Red for Amyloidosis Awareness for the month of March.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Suspend Rules

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to suspend the rules and declare an emergency and add the following to the agenda:

Poynter's Solution Proposal for Athens County Clerk of Courts

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Poynter's Solution Proposal - COC

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the Poynter's Solution Proposal for the Athens County Clerk of Courts. See back of page 24 for proposal.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Travel

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following Travel:

EMA: Teresa Fouts-Imler & Melissa Blank; EMAO Spring Conference, Delaware OH; 03/19/26

Auditor: Jill Davidson; OCCO 2026 Meetings, Columbus OH; 01/28, 03/25, 05/27, & 07/22/26

WIOA: Morgan DeLay; Ohio to Work Press Release, Marietta OH; 01/21/26

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Suspend Rules

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to suspend the rules and declare an emergency and add the following to the agenda:

Chamber Awards - Recognition Resolutions

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Chamber Awards - Recognition Resolutions

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve preparing resolutions for this year's honorees for the Chamber Awards:

Honoring Adele Hanson- Distinguished Service Award

WHEREAS, the Distinguished Service Award recognizes individuals who have demonstrated exceptional dedication and service to the Athens Area community; and

WHEREAS, Adele Hanson, through her leadership and service with Athens Food Rescue, has shown outstanding commitment to

State Emergency Response Commission
Local Emergency Planning Committee
Application for Appointment

Local Emergency Planning Committee: Athens County
From / / 2025 through / / 2027

Name: Jane Forest Heald
Title: Director
Employed at: Athens Hocking Solid Waste District

LEPC Officer:
 Information Coordinator
 Emergency Coordinator
 Chairperson
 Vice Chairperson
 Secretary

County Commissioner Name: Leann Elison Signature: Jane Forest Heald Date Signed: 1/20/24

State Emergency Response Commission
Local Emergency Planning Committee
Application for Appointment

Local Emergency Planning Committee: Athens County
From / / 2025 through / / 2027

Name: James Cline
Title: Emergency Management
Employed at: Memorial Health System


LEPC Officer:
 Information Coordinator
 Emergency Coordinator
 Chairperson
 Vice Chairperson
 Secretary

County Commissioner Name: Leann Elison Signature: James Cline Date Signed: 1/20/24

POYNTER'S
BUSINESS SOLUTIONS

SOLUTION PROPOSAL

PREPARED EXCLUSIVELY FOR:
Athens County Clerk of Courts



Poynter's Business Solutions
18607 OH-7
Marietta, OH 45750

James Young
Sales Executive
jamesyoung@poynters.com
(304) 552-0565

PROPOSAL #311ED
01/15/2025
PROPOSAL GOOD UNTIL:
02/14/2026

www.poynters.com

52K-404

Revised 4/6/2015

52K-404

Revised 4/6/2015

SOLUTION PROPOSAL

DATA SHEET

Konica Minolta Bizhub C551i

DESCRIPTION

The Konica Minolta Bizhub C551i is a color laser A3 multifunction device, with the ability to print, copy, and scan. Users may print anytime from anywhere with Konica Minolta's innovative mobile technologies. An extensive applications portfolio and powerful finishing options make this a secure and efficient choice for busy workplaces.

FEATURES

- Up to 55 ppm in monochrome or color
- Up to 1200 X 1200 dpi resolution ensures detailed and high-quality prints
- Easily manage tasks with the 10.1-inch tablet-like, customizable user interface
- Standard connectivity: 10/100/1,000 Base-T Ethernet; USB 2.0; Wi-Fi 802.11 b/g/n/sc (optional)
- Includes dual scan document feeder
- Base model dimensions: 27H x 24W x 38D inches



SOLUTION PROPOSAL

PROPOSED SOLUTION

Qty	Manufacturer	Model	Description
1	Konica Minolta	Bizhub C551i	55 PPM COLOR MFP SYSTEM 300 Sheet Single-Pass Dual-Scan Document Feeder Fax Kit Floor-Standing Stapling Finisher Two 500-Sheet Paper Trays Additional 1,500 and 5,000 Sheet Paper Feed Drawers Black Toner Cartridge Cyan Toner Cartridge Magenta Toner Cartridge Yellow Toner Cartridge Large Protector eSMB Professional Services

Service Agreement		Annual B/W Images		Annual Color Images	
Volume	Coverage	Volume	Coverage	Volume	Coverage
Bizhub C551i	0.0077	300,000	1,200	1,200	0.0470
Chargers billed Annually					
Monthly Lease Investment				\$6 Month EMV	\$59.70

Monthly Lease Investment: \$59.70
Lease Agreement includes full Service Agreement Coverage
Figures listed do not include tax

ACCEPTANCE

X: James Cline

Date: 1/20/24

SOLUTION PROPOSAL

THANK YOU



Poynter's Business Solutions
18607 OH-7
Marietta, OH 45750

James Young
Sales Executive
jamesyoung@poynters.com
(304) 552-0565

POYNTER'S
BUSINESS SOLUTIONS

addressing food insecurity and strengthening community well-being; and

WHEREAS, her efforts have made a lasting and meaningful impact on the citizens of Athens County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Athens County Commissioners hereby congratulates Adele Hanson on receiving the 2025 Distinguished Service Award; and

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation for her service and dedication to the Athens County community.

Signed this 20th day of January 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

Honoring Habitat for Humanity of Southeast Ohio – Holzaepfel Economic Impact Award

WHEREAS, the Holzaepfel Economic Impact Award recognizes organizations that contribute significantly to economic growth and community development; and

WHEREAS, Habitat for Humanity of Southeast Ohio has made a substantial economic and social impact by expanding access to safe, affordable housing throughout the region; and

WHEREAS, its work strengthens neighborhoods, supports families, and enhances long-term economic stability in Athens County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Athens County Commissioners congratulates Habitat for Humanity of Southeast Ohio on receiving the 2025 Holzaepfel Economic Impact Award; and

BE IT FURTHER RESOLVED, that the Board commends the organization for its continued commitment to improving lives and communities.

Signed this 20th day of January 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

Honoring Casa Nueva – Jon Sparhawk Small Business of the Year Award

WHEREAS, the Jon Sparhawk Small Business of the Year Award recognizes excellence in entrepreneurship, community involvement, and local economic contribution; and

WHEREAS, Casa Nueva has demonstrated outstanding leadership as a worker-owned cooperative, while supporting local agriculture, sustainability, and community engagement; and

WHEREAS, Casa Nueva exemplifies the spirit of small business innovation and community investment in Athens County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Athens County Commissioners congratulates Casa Nueva on being named the 2025 Jon Sparhawk Small Business of the Year; and

BE IT FURTHER RESOLVED, that the Board recognizes Casa Nueva for its positive impact on the local economy and

community.

Signed this 20th day of January 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

Honoring Carly Ferguson – Young Professional of the Year Award

WHEREAS, the Young Professional of the Year Award recognizes emerging leaders who demonstrate exceptional commitment to their profession and community; and

WHEREAS, Carly Ferguson, through her work with Athens CASA/GAL, has shown outstanding leadership, advocacy, and dedication to serving children and families; and

WHEREAS, her contributions reflect the future strength and vitality of Athens County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Athens County Commissioners congratulates Carly Ferguson on receiving the 2025 Young Professional of the Year Award; and

BE IT FURTHER RESOLVED, that the Board applauds her service and commitment to the community.

Signed this 20th day of January 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

Honoring Fairfield by Marriott Athens – Community Support Award

WHEREAS, the Community Support Award recognizes businesses that demonstrate outstanding commitment to supporting community initiatives and partnerships; and

WHEREAS, Fairfield by Marriott Athens has consistently supported local organizations, events, and economic development efforts within Athens County; and

WHEREAS, its community involvement enhances quality of life and strengthens local partnerships;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Athens County Commissioners congratulates Fairfield by Marriott Athens on receiving the 2025 Community Support Award; and

BE IT FURTHER RESOLVED, that the Board thanks Fairfield by Marriott Athens for its continued support of the Athens County community.

Signed this 20th day of January 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

Honoring Shawna Stump – 2025 Ambassador of the Year

WHEREAS, the Athens Area Chamber of Commerce annually recognizes individuals who demonstrate exceptional dedication to supporting and promoting the local business community; and

WHEREAS, the Ambassador of the Year Award honors those who serve as strong advocates for the Chamber, fostering connections and engagement among members; and

WHEREAS, Shawna Stump, of State Farm Insurance, has exemplified outstanding leadership and commitment through her service as a Chamber Ambassador, supporting businesses and strengthening community relationships throughout Athens County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Athens County Commissioners hereby congratulates Shawna Stump on being named the 2025 Ambassador of the Year; and

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation for her service and dedication to the Athens Area business community.

Signed this 20th day of January 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

Honoring Big Run Kava Bar – 2025 Best New Business of the Year

WHEREAS, the Best New Business of the Year Award recognizes new enterprises that demonstrate innovation, community engagement, and positive economic impact; and

WHEREAS, Big Run Kava Bar has successfully contributed to the local economy by offering a unique business model while supporting community connection and downtown vitality in Athens County; and

WHEREAS, the business reflects the entrepreneurial spirit and growth that strengthens the Athens Area;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Athens County Commissioners congratulates Big Run Kava Bar on being named the 2025 Best New Business of the Year; and

BE IT FURTHER RESOLVED, that the Board commends Big Run Kava Bar for its contribution to economic development and community enrichment.

Signed this 20th day of January 2026

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Public Defenders Office (Patrick Clark, Casey Garand & Doug Francis)

Patrick Clark provided the following update on the Public Defenders Office:

- * The Public Defender's Athens office has had multiple bat incidents (most recently Jan 7, 2026 during a client meeting), so the space is closed and staff are working remotely.
- * Wildlife experts say roof/entry remediation is needed, but ODN's winter blackout period complicates immediate fixes.
- * OPD, with DAS Real Estate, is touring new offices (needs ≈4–5k sq ft); they'll return with costs, timeline, and a proposal.

* County's 510 West Union space was discussed as a potential option.

* No decisions yet; OPD will provide a detailed plan and any requests to the commissioners soon.

DLZ Pre-Construction Meeting (New Marshfield Sewer)

1. DLZ: Circulate Dropbox link to 360° pre-con video; set up monthly meeting invites (first Tuesdays, 9:00 AM, from May 5).
2. Contractor: Provide construction schedule prior to start; confirm payroll/prevaling wage PDF workflow; daily quantity tracking with RPR.
3. County/DLZ: Provide tax-exempt cert; coordinate Notice to Proceed for Mar 30, 2026.
4. DLZ via Oscar: Submit spoil site locations to EPA; centralize contact with Megan Gartland.
5. County Health/Staff (Patrick/Ben): Confirm Selena Hawk septic exclusion; prepare letter to Bridget documenting tap removal contingent on demolition.
6. DLZ/County Finance: Work out grant surplus allocation approach (proportional share vs. systemwide fairness); consider loan swap strategy.
7. Guysville/Stewart: Oscar & DLZ to confirm Topo authorization, begin OWDA planning loan, and line up site control steps ahead of EPA nomination (Aug).

See back of page 28 for Pre Con Meeting Minutes with DLZ.

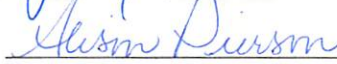
Adjourn

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to adjourn the above meeting.

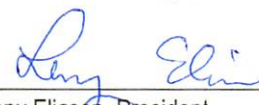
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.



 JoAnn Rockhold, Administrator



 Alison Pierson, Clerk



 Lenny Eliason, President



 Charlie Adkins, Vice-President



 Chris Chmiel

PRE CON MEETING MINUTES 2428.3108.00

DATE: January 20, 2026 **PROJECT:** New Marshfield 55 - Contract 'A'
LOCATION: 15 S. Court St, Athens Ohio 45701
CLIENT: Athens County Commissioners
PURPOSE: PRE-CONSTRUCTION MEETING

1. Called meeting to order **11:22 A.M.**

2. Introductions:

- Owner:**
Athens County Board of Commissioners
15 S. Court St
Athens Ohio 45701
D: 740-562-3202
Lenny Ekason - President of the Board
Email: lekason@athensohio.org
John Rockhold - Administrator
Email: jrockhold@athensohio.org
Oscar Carson - District Superintendent
C: 740-818-6261
Email: ocarson@athensohio.org
- Engineer:**
DLZ Ohio, Inc.
30661 Red Rock Court
Logan, Ohio 43138
D: 740-300-2928
Gary D. Siczak, Jr., P.E. ENV SP - VP
Email: gsiczak@dlz.com
Tracy Shoultz - Project Manager
Email: tshoultz@dlz.com
Josh Roush - Construction Observation Manager
C: 740-416-7480
- RPR:** DLZ, TBD

Contractor:
D.V. Weber Construction
55276 State Route 124
Reedsville Ohio 45772
O: 740-378-6293
Joy Brannon - Office Manager
Email: jbrannon@dvweber.com
Dave Weber - Owner
Email: dweber@dvweber.com
C: 740-440-0150
Foreman **Doug Warden**
Phone: **740-447-8804**

3. Contract Documents:

- Agreement - Executed **November 18, 2025**
- Notice to proceed - Effective **March 30, 2026**
- Owner will provide Contractor with tax exemption certificate **Provided**
- Owner will provide Supplier with Notice of Commencement **Provided**
- Contractor to provide W-9 to Owner **Provided**
- Contractor to provide OPERS when necessary **N/A**
- Contractor to provide BWC to Owner **Provided**
- Contractor to provide Certificate of Liability Insurance to Owner **Provided**
- Funding Forms **Provided**

4. Payment Procedures

- Format to be used for the Pay Requests is per the contract documents.
- Pay Requests are to be **one PDE**, complete, all with original signatures, and turned in at the end of every month. The cut off date shall be **3rd Friday each month**.
- Normally 4-6 week turn around for all Pay Requests.
- The foreman is to review the monthly quantities with the Resident Project Representative for verification before turning them in for payment. Quantities need verified daily between the RPR and Foreman.
- Penalty draw **MUST** be reviewed with the RPR first, then emailed to DLZ for review.
- Payment is based on the actual work complete per the quantities installed at the prices indicated on the contract proposal documents.
- Work not meeting the specifications or approved standards **will not** be recommended for payment.

- Payroll Reports shall be submitted with the pay requests. **One PDE** is required. Payroll Coordinator: **JoAnn Rockhold** / Email: jrockhold@athensohio.org
- Submit Prevailing Wage Notification to Employee for each employee in Payroll Reports.
- Certification of Work and Affidavit of Payment to Subcontractors and Suppliers needs to be submitted with each Pay Request.
- EPA: Payroll reports - keep on site. EPA might ask to see during site visits.
- EPA: DISE (BRC/WDE) - if a change in your subs will drop you below our stated goals you must demonstrate a good faith effort to meet the goals.

5. Communication:

- Must be through Engineer and must be in Writing
- NO verbal direction to Contractor concerning changes to the work involving Engineering, Cost, or Time.
- Contractor is to notify DLZ and the Athens County Commissioners at least 5 working days prior to actual start of construction.
- Contractor is to notify DLZ and the Athens County Commissioners of any time periods of stopping work - must provide us with a 2-day notice prior to resuming work.
- Contractor shall update DLZ, in regard to daily work schedule changes and, rain days, etc.
- Contractor specify work days: **Monday thru Thursday. Time: 10 hr. days**

6. Construction Schedule

- Contract completion times
- Substantial Completion is: **210 days from Notice to Proceed. Date: 06/18/26**
- Final Completion is: **240 days from Notice to Proceed. Date: 09/17/26**
- Contractor must provide construction schedule to Owner and Engineer prior to commencing work.
- Contractor shall submit updated schedule whenever it is modified.
- EPA: Any tree clearing must be done between October 1 and March 30.

7. Resident Project Representative (RPR)

- DLZ, TBD, will be assigned to this project to provide RPR services.
- All directions, decisions, visiting personnel shall be communicated with the RPR.
- Contractor shall update RPR in regard to daily work schedule changes and, rain days, etc.

30661 Red Rock Court, Logan, OH 43138 | 740-300-2928 | www.dlz.com

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8. Delivered Materials / Material Slips

- Provide one extra copy of the material slips to give to the RPR, for all materials delivered to the project.
- Invoice and/or cost support documentation must be attached to pay requests containing stored material.

9. Change Orders

- Change orders will only be approved as allowed for in the contract documents. Change Orders will not be considered without supporting documentation showing the cost and mark up.
- The change order form included in the contract book must be used.
- Change Orders must be approved by the Engineer, Athens County Commissioners & EPA for authorization.
- The RPR does not have the authority to authorize changes involving cost or time in the field.
- Contractor is to notify of potential changes as soon as they are identified.

10. No work outside of the Right-of-Way or obtained easement.

- Contractor is required to obtain a signed waiver for any work done outside of the Right of Way or on private property, naming the Athens County Commissioners and DLZ Ohio, Inc. harmless. This includes written permission for staging areas.
- Copies of all agreements are to be given to DLZ Ohio, Inc., the Athens County Commissioners and the property owner.

11. Spoil Material (or waste dirt) placement.

- Contractor is responsible for all removal and disposal of all spoils, including obtaining all necessary permits.
- Contractor is required to run legal weight loads on all highway, city, county, and township roads.
- EPA: Contractor must submit location(s) of spoils site(s) to EPA for approval. **Send to Tracy Shoultz tshoultz@dlz.com and DLZ will forward to EPA.**

12. Temporary Facilities:

- Will Contractor Provide a field office? **No**
- The Contractor must maintain the Prevailing Wage posting and any other forms / permits in the **field truck**.
- Contractor is responsible for sanitary facilities.
- Materials must be stored in accordance with manufacturer recommendations.

13. Shop Drawings

- Reviews go to LoganSubmittals@dlz.com
- 2-week maximum turn around on the shop drawings.
- BABA requirements apply to this project and must be included with submittals for review.
- EPA: Where applicable, the supplier should provide AIS certification to purchaser. Keep this certification letters on-site.

14. Safety

- The Contractor is responsible for the safety and security of the project site.
- EPA: Traffic control

15. Clean-up

- The Contractor is required to perform clean-up of the construction area or a regular bank daily if needed.
- Contractor shall control the dust and keep the site clean and free of construction debris.
- Erosion control - Must be installed before excavation commences and shall be properly maintained for the duration of the project.

16. Record Drawings / Construction Photos

- The Contractor is required to maintain an updated copy of the drawings showing all as-built changes.
- The Contractor shall submit a clean set of as-built drawings at contract completion.
- Preconstruction photos or video are at the discretion of the Contractor, but are recommended. **DLZ has done Pre Con video, but recommends the contractor do so also.**

17. Utilities:

- Contractor is required to contact the Ohio Utility Protection Service and to protect from harm any and all existing utilities in the construction vicinity in accordance with the Ohio Revised Code. Phone No 800-362-2764.
- Utility Companies that are present can address their concerns / requirements at this time. **No concerns at this time.**

18. Contractor Responsibilities:

- Contractor is responsible for direct employees and subcontractors compliance with local income tax requirements.

19. Testing

- Contractor shall provide a 24-hour notice prior to performing any testing.
- Must be observed by RPR to be accepted.
- All testing must be performed as stated in the specifications.

20. Public Relations

- When on the project site, you represent not only your company, but also the Owner. Courtesy and respect shall be shown at all times to the traveling public, as well as the property owners in the project area. Rude, abusive, or any other inappropriate behavior will not be tolerated. Those persons taking part in such behavior will be required to leave the project site.

21. Punch List / Substantial Completion:

- Contractor shall notify the Engineer in writing when they have reached substantial completion.
- Engineer and Owner shall review the work and provide the Contractor with a punch list of any remaining work.
- The Contractor's correction period begins upon the date of substantial completion.

22. Project Closeout:

- The Contractor shall submit record drawings prior to final acceptance of the work.

Person: Doug Warden Number: 740-447-8804

Person: Rick Putman Number: 740-440-0157

Person: Dave Weber Number: 740-440-0150

Person: Doug Warden Number: 740-447-8804

Person: Rick Putman Number: 740-440-0157

Person: Dave Weber Number: 740-440-0150

- The Contractor shall complete the punch list within thirty days of receipt to bring the project to final completion.

23. Monthly Construction Meetings:

- Progress Meetings will be held on a monthly basis
TIME: 9:00 AM DAY: 1st Tuesday each month Beginning: May 05, 2026

24. Questions / Comments / Open Discussion:

Charlie A: Make sure taps are capped at each property owners line.
Charlie A: What will be the restoration of these Township Roads
Gary S: Trench patches and will assess trading out fill depth for overlay.
Charlie A: Who will do the paving?
Dave W: McKee paving
Chris C: RE: Bridget @ 4010 Circle / bearing down house - won't get a tap.
Celina Hawk with recent new septic - Patrick @ Health Department will offer a written recommendation.
Charlie A: Allen property, can there be a tap?
Gary S: Yes, even if it ends up being a Grinder Pump, taps to be used can be installed during construction.
Charlie A: Status of Phase 2?
Gary S: Dependent on funders, who most recently estimated March / April 2026.

Meeting Adjourned

Client: Athens County Commissioners
Project: New Marshfield 55
Date: 01/20/2026
Time: 11:00 A.M.

PRE CON MEETING ATTENDANCE

Name	Organization	Phone Number	Email
Gary Siczak	DLZ, VP	740-380-2828	gsiczak@dlz.com
Tracy Shoultz	DLZ, PE	740-380-2828	tshoultz@dlz.com
Sam Kozlowski	DLZ, PE	740-380-2828	skozlowski@dlz.com
John Roush	DLZ, CO	740-416-7480	jrous@dlz.com
Dave Weber	D.V. Weber Construction	740-440-0150	dweber@dvweber.com
Joy Brannon	Env. Trustee	740-378-6293	jbrannon@dvweber.com
Gregg Andrews	Env. Trustee	740-591-0550	gandrews@dlz.com
Derek Carlson	Env. Trustee	740-818-6261	dcarlson@dlz.com
Lenny Ellsich	Athens Co. Commissioners, President	740-593-3392	lellsich@athensohio.org
John Rockhold	Administrator, Athens Co. Commissioners		jrockhold@athensohio.org
Stephanie Morris	Athens Co. Commissioners		smorris@athensohio.org
Alison Perrison	Athens Co. Commissioners		aperrison@athensohio.org
Chris Chmiel	Athens Co. Commissioners		chmiel@athensohio.org
Charlie Adkins	Athens Co. Commissioners		cadkins@athensohio.org
Kerr Cheng	DLZ		kcheng@dlz.com
Emily Linscott	DLZ		elinscott@dlz.com
Megan Garland	DLZ		mgarland@dlz.com
Ben Howard	DLZ		bhoward@dlz.com

Name	Organization	Phone Number	Email
Kirk Allen	DLZ, PE	740-774-3202	kallen@dlz.com
T. Anderson	DLZ, PE		tanderson@dlz.com
Brian Grubbs	DLZ, PE		bgrubbs@dlz.com
Carla Sauniers	DLZ, PE		csauniers@dlz.com
Joseph DiBenedetto	DLZ, PE		jdbenedetto@dlz.com
Gabriel Scinto	DLZ, PE		gscinto@dlz.com
Anna Lisa	DLZ, PE		alisa@dlz.com